**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom** Governance **Meeting #**20**-**09

**20**20**-0**3-02

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| **Date and time of meeting** | 2020-03-02, 20:00 UTC |
| **Date minutes drafted** | 2020-03-02 |
| **Date minutes approved** |  |
| **Organization/Team** | Factom Guides |
| **Attendees** | Centis BV (Niels), DBGrow (Nic R), Factom Inc (Brian Deery), TRGG3R LLC (Nolan) |
| **Members not in attendance** | 42nd Factoid Authority - Resigned |
| **Other attendees** |  |
| **Meeting Leader** | TRGG3R LLC (Nolan) |
| **Meeting Secretary** | DBGrow (Nic R) |

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| **Subject 0** | * Roll Call - All present except for 42nd Factoid Authority (resigned) * Approval of 20-08 Minutes - All Guides approve. |
| **Discussion** |  |
| **Conclusion** |  |
| **Follow up** |  |

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| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * Current ongoing processes:   + Ongoing Document Amendments/Ratifications:     - [Doc 100 Amendment - No minimal threshold to being a Guide](https://factomize.com/forums/threads/doc-100-amendment-no-minimal-threshold-to-being-a-guide.3821/#post-25573)   + Grant success determinations:     - [[Factomize-9] Core and General Development](https://factomize.com/forums/threads/factomize-9-core-and-general-development.2569/)   + Governance Discussions:     - [Removal: DBGrow (Guide) Represented by Nic Robinette](https://factomize.com/forums/threads/removal-dbgrow-guide-represented-by-nic-robinette.3728/)     - [Proposal to remove the Guide position](https://factomize.com/forums/threads/proposal-to-remove-the-guide-position.3820/)   + Grant Round:     - [Results](https://factomize.com/forums/grant-pool/grant-rounds/6/)     - Payout Block has passed * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing) |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 2 | Network Update (Brian) |
| Discussion | Brian: We don’t have any pending updates in the near term, but the two (2) main updates are that there will be a community update to the Sponsors, and the main thing is the refactor. We have Paul here who can comment on some of the updates:  Paul Snow: Clay is on sabbatical. Paul is working with Matt York, and Matt has organized lots of the refactor work, on a bullet basis, to be able to assign a % completion on various factors relevant to the refactor. He has been working with Clay to integrate that into this process. We went over all of this in greater detail in the last months. |
| Conclusion |  |
| Follow up |  |

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| Subject 3 | Doc 107 Ratification Failed (Nolan) |
| Discussion | Need to set precedence on how to revert changes to draft document.  Brian: We need to examine each line item and change individually.  Niels: Some line items are more contentious than others. Some people want some line items revised, so we need to examine these on more of a case-by-case basis. |
| Conclusion |  |
| Follow up |  |

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| Subject 4 | Exchange and Marketing Working Groups (Nic) |
| Discussion | Nic - Mic not working; written update below:  Marketing Update - Keith is working with Nic; Keith is reporting back to Nic on the applications to be a part of the Marketing Working Group. Keith had prepped a PDF document that he posted on Factomize related to the intention and direction of the Marketing Committee. Interested parties can apply within the document. NR to follow up with Keith today, 3/2/20.  Exchange Update - Nic is working with interested parties to determine a clear direction forward. Will have more clarity next week. |
| Conclusion |  |
| Follow up |  |

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| Subject 5 | Guide Election Timeline (Niels & Nolan) |
| Discussion | Determined best timeline to meet ongoing governance and will not impede the process.  Proposed timeline:  2020-03-06 00:00 Seven day candidacy submissions opens.  2020-03-12 23:59 Candidacy submissions close.  2020-03-13 00:00 The start of the four day question and answer period.  2020-03-17 23:59 The end of the four day question and answer period.  2020-03-18 00:00 - 23:59 The 24-hour period for candidates to answer any remaining questions.  2020-03-19 00:00 The start of the three day voting period.  2020-03-21 23:59 The end of the three day voting period.  2020-04-07 00:00 Guide term starting  2020-10-06 23:59 Guide term ending  Doc 100 Amendment - 51% removal needed for Guide removal. Does relate to the Guide processes, but does not affect Guide proposed election timeline. |
| Conclusion |  |
| Follow up |  |

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| Subject 6 | Doc 100 (Nolan) |
| Discussion | Ratified document has been uploaded to Factomize [here](https://factomize.com/forums/documents/doc-100-guide-election-and-removal-process.57/) |
| Conclusion |  |
| Follow up |  |

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| Subject 7 | Alert System Bot (Nolan) |
| Discussion |  |
| Conclusion |  |
| Follow up |  |

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| Subject 8 | CI Setup for Clients (Niels) |
| Discussion |  |
| Conclusion |  |
| Follow up |  |

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| Subject 9 | Core committee discussions on meetings, and chairman (Niels) |
| Discussion | Brian: Chairman selection discussions are underway. An informal poll is occurring to vote for Matt York as the Chairman. Niels initially volunteered himself as Chairman (until Matt York volunteered himself), and Niels also volunteered himself as a possible vice-Chairman; waiting to see interest from others for the vice-Chairman position.. |
| Conclusion |  |
| Follow up |  |

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| **Subject** 10 | U**pcoming tasks** |
| **Discussion** | Nic:  Next Week:   * Continuing to work with Marketing working group; working closely with Keith from Matter of Fact. Details above in Subject 4. * Continuing to work with the Exchange working group; still gathering interest from various members. Larger update in the coming week.   Nolan**:**  Next week:   * ANO Alert Bot * Guide election announcement * Doc 100 (Guide min threshold) -Factomize if passed   Brian**:**  Next week:   * Guide role removal   Niels:  Next week:   * ANO governance discussions * Governance review |

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| **Subject 1**1 | Open Floor |
| **Discussion** |  |
| **Conclusion** |  |
| **Follow up** |  |

motion made by TRGG3R LLC, Seconded by Factom Inc. to Adjourn. All say “Aye”. Meeting adjourned at 20:23 UTC.